

## Continuing Training Requirements for Maryland Child Care Center Staff

<b>Continuing Training Requirements for Maryland Child Care Center Staff</b>		
<b>Aide/ Assistant</b>	6 clock hours per year	
<b>Child Care Teacher</b>	12 clock hours per year that must include	
	<ul style="list-style-type: none"> <li>• A minimum of 6 core knowledge clock hours and</li> </ul> <hr style="width: 20%; margin: 10px auto;"/> <p style="text-align: center;"><b>Core of Knowledge Areas</b></p> <ul style="list-style-type: none"> <li>▶ Child Development</li> <li>▶ Curriculum</li> <li>▶ Health, Safety, &amp; Nutrition</li> <li>▶ Special Needs</li> <li>▶ Professionalism</li> <li>▶ Community</li> </ul>	<ul style="list-style-type: none"> <li>• A minimum of 6 clock hours of elective training</li> </ul>
<b>Child Care Director</b>	12 clock hours per year that must include	
	<ul style="list-style-type: none"> <li>• A minimum of 6 core knowledge clock hours and</li> </ul> <hr style="width: 20%; margin: 10px auto;"/> <p style="text-align: center;"><b>Core of Knowledge Areas: Administrative</b></p> <ul style="list-style-type: none"> <li>▶ Environments - shared/ permanent</li> <li>▶ Curriculum planning</li> <li>▶ Budget</li> <li>▶ Staff management</li> <li>▶ Ethics</li> <li>▶ Communication - newsletters, conferences</li> <li>▶ Resources - training/ internet, etc.</li> <li>▶ Business practices</li> <li>▶ Materials/ equipment</li> <li>▶ Schedules</li> <li>▶ Reporting - incident forms</li> </ul>	<ul style="list-style-type: none"> <li>• A minimum of 6 clock hours of elective training</li> </ul>